

COST OF AIR FARES IN RESPECT OF CHILDREN UNDER 3 YEARS

33. (24) Where an employee produces evidence that a cost has been incurred in respect of a dependent child under the age of 3 years, or over the age of 3 years but for whom the employee has not accrued an air fare entitlement, provided that the employee has accrued an air fare since the birth of the child, the Chief Executive Officer may approve reimbursement to cover -
- a) if the travel was undertaken within Australia, the actual cost incurred in respect of the child's air fare component; or
 - b) if the travel was overseas, the cost to a maximum of 50% of the adult overseas air fare or 50% of the adult Adelaide air fare, whichever is the lesser, regardless of any additional cost incurred.

CESSATION OF EMPLOYMENT

33. (25) On cessation of employment, an unused accrued air fare in respect of the employee or dependent may be provided as a one way entitlement in accordance with this By-law.

OTHER CONDITIONS APPLICABLE TO AIR FARES ACCRUED ON OR BEFORE 1 DECEMBER 1995

33. (26) Under no circumstances shall more than one fare be granted in respect of each person travelling during one period of leave, or one application, except an application under the provisions of clause (23).
33. (27) An employee may accrue a maximum of 3 air fares each for self and dependents and on the date a fourth fare accrues, the first air fare shall lapse.
33. (28) Fares are not to be made available during any periods of absence without pay except that an employee who is on Parental Leave approved under By-law 12, may use available air fare credits during unpaid leave granted in accordance with that By-law.
33. (29) An air fare entitlement may be applied to the total cost of package tours where the cost of the air fare component is not an identifiable separate component (except in respect of the limitation contained in clause (24)(b) and the value of the employee's entitlement shall be the lesser of the return economy Adelaide air fare or the package tour cost.

By-law 34 - Kilometre Allowance

ENTITLEMENT

34. (1) An employee's air fare entitlement under the provisions of By-law 33, may be utilised as Kilometre Allowance where the employee chooses to travel by road and drive a private vehicle.

RATE OF ALLOWANCE

34. (2) The allowance is payable for the forward and return journey, at the per kilometre rate as determined by the Commissioner in respect of:
- (a) where the employee travels alone and utilises a fare accrued under By-law 33, the rate determined for vehicle allowance; or

Issued: 7 April 1997

- (b) where an employee carries a recognised dependent (as defined under By-law 33), as a passenger and the employee has accrued an air fare in respect of that dependent, an additional component determined by the Commissioner as the passenger allowance rate, may be added once only to the basic Kilometre Allowance rate, regardless of the number of dependents carried as passengers.
- 34. (3) The air fare entitlement accrued in respect of each of the dependents carried is to be deemed used where passenger allowance is added to the Kilometre Allowance rate.
 - 34. (4) The rate of allowance per kilometre payable under this By-law shall be the rate determined under By-law 32.

PAYMENT

- 34. (5) The maximum payable shall be the amount of allowance calculated, including passenger allowance where appropriate, or the cost of the economy Adelaide return air fare for the employee and recognised dependents travelling, whichever is the lesser.
- 34. (6) Where travel is undertaken wholly within the Territory, the amount of Kilometre Allowance payable shall be equal to the economy Adelaide return air fare.

OTHER ENTITLEMENT

- 34. (7) If applicable, travelling time may be available in accordance with the provisions of By-law 35.

By-law 35 - Travelling Time

ENTITLEMENT

- 35. (1) Where an employee, other than one referred to at clause (2), who is entitled to air fares under By-law 33, chooses to travel by private road vehicle and receive a kilometre allowance in lieu of an air fare, additional travelling time shall apply subject to this By-law and not be deducted from any available leave credit.
- 35. (2) This By-law shall not apply to an employee employed in a teaching capacity as defined.
- 35. (3) The maximum number of days of travelling time in respect of the forward and the return journey is set out in Appendix A at Part 7.

REQUIREMENT TO TAKE LEAVE AND LIMITATIONS

- 35. (4) Travelling Time shall be provided only where a period of at least 4 weeks recreation leave has been utilised in conjunction with an air fare entitlement and may not be provided in conjunction with any other leave.