

29. (4) The Chief Executive Officer shall determine the conditions applicable to his or her Agency, in relation to the payment (ie purchases and/or hiring) and the extent of clothing necessary for temperate climates.

By-law 30 - Travelling Allowance

GENERAL

30. (1) An employee shall not be paid an allowance in respect of accommodation and/or meals provided under clause (3), where the employee chooses to utilise other services.
30. (2) Travelling Allowance is not payable where the employee is absent -
- (a) from the temporary duty locality during any period of leave, whether paid or unpaid; or
 - (b) during any period of unpaid leave.

ELIGIBILITY AND PAYMENT - OVERNIGHT TRAVEL

30. (3) Where an employee, in the course of employment, is required to travel away from headquarters which extends overnight the Chief Executive Officer may -
- (a) provide at no cost to the employee, reasonable accommodation or meals, or both accommodation and meals; or
 - (b) pay a travelling allowance to the employee, as determined by the Commissioner, in respect of accommodation or meals, or both accommodation and meals; or
 - (c) where the allowance determined by the Commissioner is not considered appropriate in respect of a particular travel situation, the Chief Executive Officer may substitute a greater or lesser amount of allowance,

and, in addition, pay an allowance as determined by the Commissioner for incidental expenses incurred or likely to be incurred by the employee.

PAYMENT WHERE TRAVEL IS NOT OVERNIGHT

30. (4) Where an employee, in the course of employment, is required to travel away from headquarters which does not extend overnight, the Chief Executive Officer may -
- (a) reimburse an employee costs necessarily incurred; or
 - (b) provide a travelling allowance for meals taken away from headquarters due to that travel.

30. (5) This By-law does not apply in circumstances where the travel undertaken is normal to the duties usually undertaken by the employee which are regularly performed away from headquarters.

By-law 31 - Camping Allowance

ELIGIBILITY

31. (1) Where an employee in the course of employment is required to camp out overnight using makeshift accommodation such as a swag or tent, the Chief Executive Officer may approve payment of a camping allowance at a daily rate, to compensate for the physical discomfort of camping and for reasonable provisioning.
- (2) Camping Allowance under this By-law is not payable during any period of leave whether paid or unpaid, except sick leave while remaining in a camping situation.

PAYMENT OF ALLOWANCE

31. (3) The camping allowance payable is -
- (a) such amount as determined by the Commissioner; or
 - (b) where the amount determined by the Commissioner is not appropriate having regard to the circumstances of a particular case, the Chief Executive Officer may substitute a greater or lesser amount of allowance, or if more appropriate may apply the provisions of By-law 30.

By-law 32 - Vehicle Allowance

APPROVAL REQUIRED FOR USE OF PRIVATE VEHICLE

32. (1) A private vehicle shall not be used for official purposes without the approval of the Chief Executive Officer.
32. (2) The Chief Executive Officer may authorise the use of a private vehicle for official purposes provided that the Chief Executive Officer is satisfied that -
- (a) the use of the private vehicle in the circumstances is, or is likely to be, more economical than the use of an official vehicle;
 - (b) the employee has given a written indemnity that is signed and witnessed indemnifying the Territory against all claims that may arise due to the use of the private vehicle.
32. (3) An authorisation under clause (2) may be given in respect of the use of a private vehicle -
- (a) in the course of an employee's employment;
 - (b) to tow a caravan or trailer owned by the Territory, or to carry tools, goods or materials owned by the Territory, or to carry passengers who would otherwise be transported at the expense of the Territory;